

Venue Hire Terms and Conditions of Payment:

(Functions and Weddings)

- ❖ Venue Hire Fee is payable within 24hours of signing of contract to secure booking.
- ❖ 50% Deposit on catering payable with venue hire fee.
- ❖ Balance of catering payable 30 days before function date.
- ❖ In event that function is taking place within 30 days full venue and full catering is payable immediately.
- ❖ Cancellation of function 3 months prior lose 100% venue hire, 8 months prior lose 50% of venue hire, 12 months prior lose 25% of venue hire.

TERMS & CONDITIONS HEREBY ACCEPTED

Date of conference:

Name:

Signature:

Date:
